# IBC Meeting Minutes
# Cleveland Clinic Florida Research and Innovation Center

| **Date:** | **Location:** |
|---|---|
| September 17th, 2026 | Zoom |

**IBC Member Attendance:**

| | | |
|---|---|---|
| ☒ McDonald, Christine (IBC Chair) | ☒ Li, Kun | ☒ Such, Kimberly |
| ☒ Champer, Dylan (Biosafety Officer) | ☐ Hajjar, Adeline | ☒ Judd, Leslie |
| ☒ Tavakoli, Sara | ☐ O'Connor, Christine | ☐ Doud, Melissa |
| ☒ Stolley, Michael | | |

*Guests: Amanda Dragan *, Anna Rietsch *, Anthony Santilli*, Nikki Meyer*, Abby Bifano*, Jennifer Veillette*, Nick Evans**

**Cleveland Clinic Main Campus*

| **Call To Order:** | **Adjourn:** |
|---|---|
| 2:32 pm | 2:50 pm |

## I. Review of August 20th, 2026 Meeting Minutes

| **Committee Comments:** | | | |
|---|---|---|---|
| None | | | |
| **Motion:** | **For:** | **Against:** | **Abstain:** |
| Approved | 7 | 0 | 0 |

## II. Administrative Business

- **a.** Introduction of new Assistant Biosafety Officer for Main Campus
- **b.** Committee presented with Subcommittee Review items, personnel additions, and updates to programmatic SOPs

## III. Non-Clinical Research:

### a. Renewals:

| | **Protocol ID:** | **PI:** | **Biosafety Level:** | **NIH Cat.:** |
|---|---|---|---|---|
| **Basic Research Renewal # 1** | FLIBC021 | Sautto | BSL1, BSL2, BSL2+, BSL3, ABSL2, ABSL3 | III-E, III-D-1-a, III-D-2-a, III-D-3-a, III-D-4-b. III-D-7 |
| **Project Titles:** Binding, functional and in vivo assays for respiratory, emerging and hypervariable viruses. | | | | |
| **Associated Grant Numbers:** 75N93019C00052 | | | | |

**Protocol Summary:**

- Propagation and generation of Influenza A & B viral strains and recombinant Hepatitis C Virus, virus like particles / pseudoparticles; Transduction of tissue culture cells; Generation of phagemid and retroviral particles, transduction of cells in-vitro, administration of Influenza A & B viral strains, plasmid DNA, or recombinant proteins; Generation and propagation of Measles and Mumps virus; Generation of Nipah pseudovirus, Recombinant and Non-Recombinant Respiratory syncytial virus, human metapneumovirus, propagation of SARS-CoV-2, administration of SARS-CoV-2 to mice, for in vitro and in vivo experiments; human-derived materials.
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Function/Nature of Recombinant Genes to be Expressed:

☐ N/A ☐ Oncogene ☐ Tumor Suppressor Gene ☒ Structural ☒ Signaling ☐ Antimicrobial ☒ Immunomodulatory ☐ Toxin ☐ Antibiotic Resistance ☐ Reporters ☒ Other

Species of Recombinant Genes to be Expressed:

☐ N/A ☒ Human ☒ Murine ☐ Rat ☐ Bacterial ☒ Viral ☒ Other

| **Risk Assessment Discussion:** ☒ Yes ☐ No | **Facilities, Procedures, and Safety Practices Reviewed (Y/N):** ☒ Yes ☐ No |
|---|---|

**Discussion/Required Modifications:**

- Administrative edits

| **PI/Supervisor Training (Y/N):** ☒ Yes ☐ No | **Handler Training (Y/N):** ☒ Yes ☐ No |
|---|---|

| **Motion:** **Approved with Administrative Revisions** | **For:** 7 | **Against:** 0 | **Abstain:** 0 | **Recuse:** 0 | **Not Present:** 0 |
|---|---|---|---|---|---|